



Project part-financed
by the European Union



BSR INTERREG III B project

“Promoting Spatial Development by Creating COMMON MINDscapes – COMMIN”

WP1: Common content structure (per country)

(June 2005)

Rough frame for the texts (incl. illustration where useful; orientation for size in Arial 12 dpi, single line spacing):

- *Part I: ~15-30 pages*
- *Part II: ~40-80 pages*
- *Part III: ~60-120 pages: ca. 100-250 terms (depending on the complexity of the planning system and its instruments), per term: few sentences up to max. 0,5 page plus illustration where applicable (details still to be discussed after exact structure for glossary in website has been defined by the group)*

(all texts may be illustrated by diagrams, charts, maps, photos, links, etc.)

I. Constitution, government, and administration

1. Constitutional System

- 1.1 General description and key data of the constitutional system
- 1.2 History of the constitutional system
- 1.3 Main specifics of the constitutional system
- 1.4 Fundamental principles of the political and the administrative system
- 1.5 Division and interlinkage of the political and the administrative system

2. Political System

- 2.1 General description, history, and key data of the political system
- 2.2 National level of the political system

- 2.2.1 Organ(s) at national level
- 2.2.2 Authority / function at national level
- 2.2.3 Tasks at national level
- 2.3 Regional level of the political system
 - 2.3.1 Organ(s) at regional level
 - 2.3.2 Authority / function at regional level
 - 2.3.3 Tasks at regional level
- 2.4 Sub-regional / local level of the political system
 - 2.4.1 Organ(s) at sub-regional / local level
 - 2.4.2 Authority / function at sub-regional / local level
 - 2.4.3 Tasks at sub-regional / local level
- 2.5. Further / intermediate level(s) of the political system (where applicable)
 - 2.5.1 Organ(s)
 - 2.5.2 Authority / function
 - 2.5.3 Tasks
- 2.6 Further information on the political system (e.g. interlinkages between levels, organs, etc.) (where applicable)

3. Administrative System

- 3.1 General description, history, and key data of the administrative system
- 3.2 National level of the administrative system
 - 3.2.1 Institution(s) at national level
 - 3.2.2 Authority / function at national level
 - 3.2.3 Tasks at national level
- 3.3 Regional level of the administrative system
 - 3.3.1 Institution(s) at regional level
 - 3.3.2 Authority / function at regional level
 - 3.3.3 Tasks at regional level
- 3.4 Sub-regional / local level of the administrative system
 - 3.4.1 Institution(s) at sub-regional / local level
 - 3.4.2 Authority / function at sub-regional / local level
 - 3.4.3 Tasks at sub-regional / local level

3.5 Further / intermediate level(s) of the administrative system (where applicable)

3.5.1 Institution(s)

3.5.2 Authority / function

3.5.3 Tasks

3.6 Further information on the administrative system (e.g. interlinkages between levels, institutions, etc.) (where applicable)

II. Planning System

1. Planning system in general

1.1 History of the planning system

1.2 Basic principles

1.3 Objectives and scope

1.4 Functions

1.5 Main elements

1.6 Main instruments

1.7 Significance of transnational and trans-border aspects

1.8 Current and upcoming changes and challenges

2. Planning legislation and jurisdiction

2.1 Legal framework of planning

2.2 Legislation and jurisdiction on different levels

2.3 Binding character

2.4 Possibilities of complaining and filing of lawsuits

2.5 Planning necessity and voluntariness

3. Planning levels and specific aspects

3.1 Planning Institution(s), their scope and binding character of planning

3.1.1 At national level

3.1.2 At regional level

3.1.3 At sub-regional / local level

- 3.1.4 further / intermediate level(s) (where applicable)
- 3.2 Planning process
 - 3.2.1 At national level
 - 3.2.2 At regional level
 - 3.2.3 At sub-regional / local level
 - 3.2.4 further / intermediate level(s) (where applicable)
- 3.3 Participation
 - 3.3.1 At national level
 - 3.3.2 At regional level
 - 3.3.3 At sub-regional / local level
 - 3.3.4 further / intermediate level(s) (where applicable)
- 3.4 Plans
 - 3.4.1 At national level
 - 3.4.2 At regional level
 - 3.4.3 At sub-regional / local level
 - 3.4.4 further / intermediate level(s) (where applicable)
- 3.5 Sectoral planning A (where applicable)
 - 3.5.1 At national level
 - 3.5.2 At regional level
 - 3.5.3 At sub-regional / local level
 - 3.5.4 Further / intermediate level(s) (where applicable)
- 3.6 Sectoral planning B (where applicable)
 - 3.6.1 At national level
 - 3.6.2 At regional level
 - 3.6.3 At sub-regional / local level
 - 3.6.4 Further / intermediate level(s) (where applicable)
- 3.7 Sectoral planning C (where applicable)
 - 3.7.1 At national level
 - 3.7.2 At regional level
 - 3.7.3 At sub-regional / local level
 - 3.7.4 Further / intermediate level(s) (where applicable)
- 3.8...3.9.... Sectoral planning D...E... (where applicable)

- 3.8.1...(3.9.1...) At national level
- 3.8.2...(3.9.2...) At regional level
- 3.8.3...(3.9.3...) At sub-regional / local level
- 3.8.4...(3.9.4...) Further / intermediate level(s) (where applicable)

4. Interdependencies

- 4.1 Hierarchy of planning levels
- 4.2 Harmonisation of different planning areas within the same level
- 4.3 Harmonisation between multi-sectoral and sectoral planning
- 4.4 Harmonisation between different sectoral planning
- 4.5 Consideration of planning approaches in neighbouring countries and on the European level in the different planning levels

5. Planning practice

Practical examples, analysis of sample cases (different levels); e.g.:

- 5.1 Planning processes
- 5.2 Elaboration of plans
- 5.3 Application of instruments
- 5.4 Interdependencies
- 5.5 Political influence vs. administrative role/ tasks
- 5.6 Planning and implementation problems
- 5.7 Transnational/ trans-border planning and cooperation
- 5.8 Guideline(s) for investments and implementation
- 5.9 Main documents and links (for download)
- 5.10 etc.

III. Planning terms

1. Description and main criteria of the selection process to find the “most important” national terms
2. National planning terms in alphabetical order incl. description (each incl. list of max. 5 interlinkages to other national terms and max. 2 national texts on 1st level)